

2022 Open Class Entry Instructions

If at any time you need assistance please feel free to e-mail us at fairclerk@racinecountyfair.com or call 262-878-3895 Option 2

- Go to our website: www.racinecountyfair.com,
 - o Navigate to: Entry Information, Open Class, Online Entries
- Alternatively, you can find our online entry site at racino.fairwire.com

The screenshot shows the 'On-line Entries' page for the Racine County Fair. At the top, there is a progress bar with seven steps: 1. Register, 2. Entries, 3. Items, 4. Review, 5. Pay, 6. Confirm, and 7. Finish. The 'Register' step is currently active. Below the progress bar, there is a 'Welcome' message and a 'Printer Friendly Version' link. A central white box contains the following text:

Welcome to the 2022 Racine County Fair's Open Class online entry site! Entries are due June 16 at midnight with no exceptions. Before you start, please go onto our website and download the 2022 Fair Premium Book and familiarize yourself with the departments.

If you have any questions please feel free to e-mail us at fairclerk@racinecountyfair.com or call the fair office at (262) 878-3895 option 2.

Please make sure you correctly enter your exhibit. Exhibits incorrectly entered may not be accepted, judged, or be eligible for premiums.

The Racine County Agricultural Society is NOT responsible for entry errors. After the closing deadline for entries, NO changes to your entries will be allowed.

Entry fees will be \$25.00 for Seniors 62 Years & Older or \$30.00 for those under 62 years of age plus \$0.15 per item.

You will be required to either opt in or out of having your photo taken while on the Racine County Fairgrounds. Please find the Photo Release on our website at www.racinecountyfair.com

We look forward to seeing you at the Fair July 27th - 31st!

At the bottom of the page, there is a 'Powered by ShoWorks' logo and a 'ShoWorks by Gladstone Inc.' logo.

- You will need to enter your First Name and Last Name and select the “I am a new exhibitor or have yet to register this year” option.
 - o Families may enter together using the “Quick Group” option in the Tip Line

The screenshot shows the 'Registration' page on the Racine County Fair online entry website. At the top, there is a progress bar with seven steps: 1. Register, 2. Entries, 3. Items, 4. Review, 5. Pay, 6. Confirm, and 7. Finish. The 'Register' step is currently active. Below the progress bar, there is a 'Registration' heading and a 'Tip' box that reads: 'Are you a family or group with multiple exhibitors? Sign in as a Quick Group to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.' Below the tip box, there are two input fields: 'First Name' with the value 'Fair' and 'Last Name' with the value 'Clerk'. Below the input fields, there is a blue box with the following text:

or Sign in using ShoWorks Passport
It's free and lets you securely keep your information and entries year to year and move across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries!
Tell me more about ShoWorks Passport...

Below the blue box, there are two radio buttons: 'I am a new exhibitor or have yet to register this year' (which is selected) and 'I have previously registered this year'. At the bottom of the page, there is a 'Continue' button with a right-pointing arrow.

- On the next screen, you will be required to enter all of your exhibitor's information (including date of birth), and enter a password.
 - o Enter a Premise ID if you are showing livestock

First Name
 Last Name
 Password *
 Re-type Password *
 Address *
 Address2
 City *
 State/Prov *
 Postal Code *
 Phone Number *
 e-mail *
 Re-type e-mail *
 Date of Birth *
 Premise ID (Animals)
 YQCA Certificate #
 T-Shirt Size (Adult) *
 Photo Release *

Make sure you write your password down. You will not be able to get into your submitted entries without it.

Continue →

- You will also be required to agree or not agree to the Photo Release listed on our Website

Photo Release *

- Choose an Item --
- I agree to the Photo Release
- I do NOT agree to the Photo Release

- Once registered, you will be able to start choosing your entries.
 - o Choose Department

- Choose Division
- Choose which class(es) you wish to enter. You may check as many as you want within that division but you may only enter each class once.
- Be sure to Choose Open Class as the Club or Association you are exhibiting under.

Entries

Special Instructions:
Please Note - Exhibitors may only enter each class once

* required

Department: 119 Antiques Open

Division: AN Open 05. Of Local Interest

Class *

- 01 : Award / Trophy
- 02 : 4-H Item
- 03 : FFA Item
- 04 : Horlick's Memorabilia
- 05 : J.I. Case Memorabilia
- 06 : Other Racine County Industry Item
- 07 : Photograph Racine County Area, attach description
- 08 : Racine County Fair Item
- 09 : Racine County Memorabilia
- 10 : Scouting Item
- 11 : Wisconsin Souvenir
- 12 : Wisconsin State Fair Memorabilia
- 13 : Item / Photo of Original Mercantile Building

Club * : Open Class

Add Entry to Cart

- Once all the information looks correct, you can add the entry(ies) to your cart which will show up on the left hand side of the screen.

On-line Entries
Racine County Fair

Save Edit

Your Entry Cart

FAIR CLERK:	
AN Open 05. Of...\$0.15	
4 Items	\$0.60
TOTAL	\$0.60

Register Entries Items Review Pay

Entries

✓ 4 entries added

4 'AN Open 05. Of Local Interest' entries have been added to your cart. You may 'continue' to the next section at this time or select another Division to add more entries to your cart.

Department: -- Choose a Department --

+ Add different Entry + Add similar Entry Continue

RACINE COUNTY FAIR

- Once finished with all entries, go to the Items section to choose additional items. Here you MUST choose either the Open Class Entry Fee or the Senior Class Entry Fee. You will not be able to pick up your entry tags if you do not choose one of those options. This is also where you can choose to add additional passes.

- **Goat Exhibitors:** You must indicate the total number of Goats your bringing and the total number of Goat Pens you will need at Fair.

On-line Entries
Racine County Fair

Save Edit

Your Entry Cart

FAIR CLERK:
AN Open 05. Of...\$0.15
AN Open 05. Of...\$0.15
AN Open 05. Of...\$0.15
AN Open 05. Of...\$0.15
4 Items \$0.60
TOTAL \$0.60

Register Entries Items Review Pay

Additional Items

Choose Quantities
Select the quantities for any items you wish to add by clicking the + and - buttons, then click 'Continue'.

Fee Items

Item	Amount	Qty	Total
Open Class Entry Fee <small>5 day pass included</small>	\$30.00	1	\$30.00
RCF Additional Season Pass <small>5 Day Pass</small>	\$30.00	0	\$0.00
Senior Open Class Entry Fee <small>5 day pass included</small>	\$25.00	0	\$0.00

Non-Fee Items

Goat Pens <small>Number of Pens needed if showing in Dept 105</small>	0
Total Number of Goats Bringing <small>Only required for those showing in Dept 105</small>	0

Reset Values Continue

You MUST choose either the Open Class or Senior Open Class Entry Fee

Goat Exhibitors - Please make sure to fill out these fields.

- After hitting continue, you will be able to review and edit your cart. If you wish to remove an item, just click on the red X on the right hand side of the list. This is where you can also save the cart for later. If you are satisfied with your entries, click "Check-out"

Review of Cart

Continue to Check-out

The following is a list of items in your cart. To remove an item, click the ✖ button next to the item that you want to remove. To edit an item, click the ✏ button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
Fair Clerk's Items:				
AN Open 05. Of Local Interest	Class: 01 - Award / Trophy Club: Open Class	\$0.15	✏	✖
AN Open 05. Of Local Interest	Class: 04 - Horlick's Memorabilia Club: Open Class	\$0.15	✏	✖
AN Open 05. Of Local Interest	Class: 08 - Racine County Fair Item Club: Open Class	\$0.15	✏	✖
AN Open 05. Of Local Interest	Class: 13 - Item / Photo of Original Mercantile Building Club: Open Class	\$0.15	✏	✖
Open Class Entry Fee	\$30.00 x 1	\$30.00	✏	✖
Total for Fair Clerk with 4 entries		\$30.60		
5 TOTAL ITEMS IN CART:		\$30.60		
BALANCE DUE:		\$30.60		

+ Add more Entries for Fair Clerk Empty Cart Save this cart for later Check-out

- You will then enter the Payment screen. Enter your credit card information of a Visa or Mastercard ONLY

Payment

Provide Payment Information

Your balance is \$10.60. Please complete the following for your purchase. You will confirm on the next page.

Amount Due \$10.60

Payment Method

Account Number

CW 

Expiration Date

Use my previous address

Name on Card

Billing Address

Billing City

Billing State/Prov

Billing Postal Code

Billing Country

[Continue →](#)

- Once you enter your credit card information, you will be taken to the Confirmation screen. YOU WILL NOT BE ENTERED until you type YES in the signature box and hit submit.

Do you agree to the following?

Below are items which are about to be entered.

⚠ You have one more step remaining. Your items will NOT be added until you type 'YES' in the box below and click 'Submit'.

Item	Description	Amount
Fair Clerk's items:		
AN Open 05. Of Local Interest	Class: 01 - Award / Trophy Club: Open Class	\$0.15
AN Open 05. Of Local Interest	Class: 04 - Horlick's Memorabilia Club: Open Class	\$0.15
AN Open 05. Of Local Interest	Class: 08 - Racine County Fair Item Club: Open Class	\$0.15
AN Open 05. Of Local Interest	Class: 13 - Item / Photo of Original Mercantile Building Club: Open Class	\$0.15
Open Class Entry Fee	\$30.00 x 1	\$30.00
Total for Fair Clerk with 4 entries and 1 additional Items		\$30.60
5 TOTAL ITEMS IN CART:		\$30.60
BALANCE DUE:		\$30.60

Signature

On-line submission of data requires that you agree and will abide with the terms as defined in the published rules and regulations in the Fair Premium Book. For a copy of these rules and regulations, please go online to www.racinecountyfair.com and download our Fair book.

Submit

By typing 'YES' you agree and are bound by the above statement. This action serves as your signature.

- After submission, you are now entered for the 2022 Racine County Fair! You can print your receipt on the confirmation screen. You will also receive an e-mail receipt with your entries. We hope to see you at the fair July 27th – 31st!

